

THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES
June 2, 2025

A regular meeting of the Board of Examiners of Psychology was held on June 2, 2025 at 10:00 a.m. via Microsoft Teams video teleconference and in-person at 500 Mero St, Frankfort, KY 40601, the Mayo-Underwood Building, PPC Conference Room, 127CW.

MEMBERS PRESENT

Jeff Hicks, Ph.D.
Emily Skaggs, Psy.D.
Lisa Bond M.S.
Jay Prather-Citizen at Large
Harwell Smith, Ph.D. - Chair
Dennis J. Buchholz, Ph.D.
Lorilea Conyer M.A.
Jamie Hopkins, Ph.D.
Eva Markham, Ed.D.

DEPARTMENT OF PROFESSIONAL LICENSING STAFF

Jamar Carter, Executive Staff Advisor
Jenna Wells, Fiscal Support Specialist
Trish Provence, Administrative Specialist Senior
Kristen Lawson, Commissioner
Staci Taylor, Administrative Specialist Senior

OTHER

Mark Brengelman, Board Counsel
Micheal Nickles, Assistant to Board Counsel

MEMBERS ABSENT

GUEST

Eric Russ
Mary Hundley
Michael Yates
Emeli Evans
Cibrian Johnson

CALL TO ORDER

Board Chair, Dr. Smith called the meeting to order at 10:03 a.m.

MINUTES

The Board reviewed the amended minutes from January 8, 2024, February 5, 2024, March 4, 2024, April 1, 2024, May 6, 2024, June 3, 2024, July 16, 2024, August 5, 2024, September 9, 2024, September 30, 2024, November 4, 2024, December 2024, February 3, 2025 Regular Board Meeting & May 20, 2024, June 17, 2024, January 22, 2025 Special Meeting. Dr. Hicks made a motion to approve the meeting minutes as amended. Ms. Bond second the motion and the motion carried.

The Board reviewed the meeting minutes from the May 5, 2025 Board Meeting. Dr. Markham made a motion to accept the meeting minutes as presented, Ms. Bond second the motion & the motion carried.

DPL REPORT

Commissioner Lawson provided a staff update within DPL and announced Staci Taylor as the new Administrative Specialist Senior for the Board & Catherine Falconer as General Counsel for The Department of Professional Licensing.

FINANCIAL REPORT

The Board reviewed the financial report from May 2025 with no additional questions at this time.

LICENSURE STATUS REPORT

The Board reviewed the licensure status report as of June 1, 2025.

ATTORNEY UPDATE

Board Counsel provided the Board on 3 NOAH filed backlog of complaints & having received no payment for some invoiced items.

COMPLAINTS/OTHER LEGAL MATTER

Dr. Buchholz made a motion to enter closed session at 10:15 a.m. pursuant to KRS 61.810(1)(j) for deliberation of quasi-judicial bodies regarding complaints at which information protected by KRS 61.810(k) may be discussed. The motion was second by Lisa Bond and it carried.

Dr. Markham made a motion to return to open session, Lorilea Conyer second the motion, and it carried.

Dr. Smith announced 10:59 a.m. as the time returned from closed session.

Board Chair calls recess at 11:01 a.m.
Board Chair reconvened at 11:14 a.m.

The Committee presented the following recommendations to the Board:

- 2024PSY00023
 - Resend complaint to respondent for response
 - Current Complaint pending response & completed criminal proceedings.
- 2025PSY00002 – Private Admonishment
- 2025PSY00005 – Private Admonishment
- TLPA – Board Initiated complaint against supervisor for violation of 201 KAR 26:190

Dr. Buchholz made a motion to accept the committee's recommendations, Lisa Bond second the motion & the motion carried. Correspondences to be drafted by Board Counsel.

OLD BUSINESS

Dr. Hicks provided an update regarding the ASPPB Board nomination being denied due to documents not being received prior to the deadline of May 12, 2025 @ 9am.

Commissioner Lawson provided an update to the Board regarding their Board Consultant RFP posting and will follow up with the Board on the extended posting date. A motion was made by Mr. Prather to amend the current RFP to eliminate/remove "applicant must be a credentials holder licensed by the Board" requirement & repost for 6weeks from the date posted. Per the Board Chair, The Board is depending on Courtney Cook to carryout the task or inform them if she cannot.

NEW BUSINESS

The Board reviewed 2 email correspondences from licensees and provided the following responses:

- Command Assessment Program Assessment Analysis & Data Sharing
 - The board opined that the Operational Psychology Enterprise (OPE) releasing their data in this capacity is in direct violation of psychologists' APA ethical guidelines/standards.
- License Clarification
 - Yes, you can apply for licensure, but the Board does not have anything in regulation to allow "grandfathered clinician. For licensure consideration, the applicant would need to apply with supporting material & documents to obtain a temp license. The credentials committee cannot determine an applicant eligibility without an application & transcripts.

MONTHLY REPORTS

Supervision Report:

Dr. Smith & Dr. Hopkins notified the board that (16) sixteen supervision forms were reviewed, and the Excel sheet is up to date.

Continuing Education Report:

Dr. Buchholz inquired on a Sponsorship Application & the material presented then notified the board that (3) three Continuing Education applications were reviewed, approved and the Excel sheet has been updated.

Credentials Review Committee:

The Committee provided the following recommendations to the Board:

42 applications reviewed:

- 23 Approved Renewals, Initial Applications, Post – Doc/HSP Hours & Nonresident Hours
 - B.S., S.S., D.P., D.A., E.W., E.D., G.M., H.D-M., J.L., J.M., J.W., K.M., L.M., M.I., M.H., N.M., N.T., R.C., S.V., A.D., K.G., K.N., S.E.
- 19 Deferred
 - B.M., C.W., L.B., A.J., A.L., A.B., B.C., C.L., D.A.-Temp Only, E.H., G.G., J.S., J.G., K.M., K.S., R.S., S.S., J.S., K.J.

Examination Report

Ms. Bond notified the board that (3) three applications were reviewed & approved. Excel sheet is up to date.

Finance Ad-Hoc Committee

Committee Member, Jay Prather presented a fee increase to the Board effective around the 2026 – 2027 fiscal year. Committee Member, Dr. Skaggs provided some insight on fees obtained from boarding states, EPPP exam fees & anticipated cost of the EPPP-2. Board Member, Jamie Hopkins provided some input from her point of view as well as from a licensee's standpoint. Board Chair provided some input on staggering out fees and the committee performing double work by increasing fees multiple times within a 5 – 6-year period. Dr. Smith made a motion increase the Nonresident application fee & Reinstatement application fee to \$300. Dr. Hopkins second the motion & the motion carried.

Disciplined Psychologist Report:

No Report

Newsletter Report:

No Report

Regulations Committee Report:

No Report

PER DIEM & HONORARIA:

- Dennis Buchholz
 - May 21, 2025 - Complaints Committee Special Meeting
 - June 2, 2025 – CEU Review
- Emily Skaggs
 - May 29, 2025 – Credentials Committee Meeting
 - May 30, 2025 – Credentials Review
 - June 1, 2025 – Credential Review
- Jay Prather
 - May 16, 2025 – Finance Ad-Hoc Committee
 - May 27, 2025 – Finance Ad-Hoc Committee

- Jamie Hopkins
 - June 1, 2025 – Supervision & Credentials Application Review
- Lisa Bond
 - May 21, 2025 – Complaints Committee Meeting
- Harwell Smith
 - May 9, 2025 – Board Business ASPPB
 - June 1, 2025 – Board Business

NEXT MEETING:

Monday, July 7, 2025 at 10:00 a.m.

PUBLIC COMMENT:

- Mary Hundley & Michael Yates - Command Assessment Program Assessment Analysis & Data Sharing opinion from the Board.
- Cibrian Johnson – Licensure Status Update

ADJOURNMENT:

Mr. Buchholz made a motion to adjourn at 1:06 p.m., Mr. Prather second the motion, and it carried.